

**9 December 2015**

**Environment & Housing Management Committee**

**Fees and Charges - Streetscene**

**Report of:** Roy Ormsby, Head of Street Scene

**Wards Affected:** All

**This report is:** Public

**1. Executive Summary**

- 1.1 Fees and charges made by the Council for various services are reviewed on an annual basis by the relevant Committees relating to the services provided.
- 1.2 Recommended amendments to the fees and charges are incorporated into the budget setting process to take effect from the following financial year.

**2. Recommendation**

- 2.1 Members consider an increase of 2.5% for cemetery services.**

**3. Introduction and Background**

- 3.1 The Council has a number of fees and charges relating to the services it provides. As part of the budget setting process, these charges are reviewed on an annual basis. Whilst some of the fees and charges are statutory, and therefore determined through legislation, the Council must also review its charges for discretionary services to ensure they reflect the current costs of service provision.
- 3.2 The individual charges that are being proposed are set out in Appendix A to this report.

**4. Issue, Options and Analysis of Options**

- 4.1 A majority of charges have been frozen for a number of years, it is therefore proposed to implement a small increase of 2.5%.

**5. Reasons for Recommendation**

- 5.1 Recommendation is to increase all charges by 2.5%, which will make a small contribution to the subsidised services provided by the Council.

## **6. Consultation**

6.1 Not applicable

## **7. References to Corporate Plan**

7.1 A Modern Council – providing increased customer satisfaction in the quality of Council services

7.2 Costs of services provided based on efficient systems providing value for money to customers.

## **8. Implications**

### **Financial Implications**

**Name & Title: Ramesh Prashar, Financial Services Manager**

**Tel & Email: 01277 312513 / [ramesh.prashar@brentwood.gov.uk](mailto:ramesh.prashar@brentwood.gov.uk)**

8.1 The annual income is budgeted for at £100,000. An increase to the fees of 2.5% will generate additional income of £2,500.

### **Legal Implications**

**Name & Title: Christopher Potter, Monitoring Officer and Head of Support Services**

**Tel & Email: 01277 312860 / [christopher.potter@brentwood.gov.uk](mailto:christopher.potter@brentwood.gov.uk)**

8.2 Publishing the Council's fees and charges as well as providing transparency satisfies legal process.

**Other Implications** (where significant) – i.e. Health and Safety, Asset Management, Equality and Diversity, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

8.3 Costs are applied inclusively to all sectors of the community

## **9 Background Papers** (include their location and identify whether any are exempt or protected by copyright)

9.1 None.

## **10 Appendices to this report**

Appendix A - Schedule of Fees and Charges

### **Report Author Contact Details:**

**Name:** Roy Ormsby, Head of Street Scene

**Telephone:** 01277 312554

**E-mail:** [roy.ormsby@brentwood.gov.uk](mailto:roy.ormsby@brentwood.gov.uk)